

Proposed Budget Worksheet

Edison Middle School PTO

BUDGET PLANNING FOR YEAR:	July 1, 2021 - June 30, 2022
PREPARED BY:	Kristina Sipma
DATE:	9/16/2020

PROPOSED BUDGET	NOTES
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Opening Checkbook Balance	\$9,465.96	Checkbook balance at the beginning of fiscal year (07/01/21)
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Income

Donations	\$600.00	
Spirit Wear	\$1,800.00	Profit off the sales, money goes through the website. Sales of remaining inventory
Color Run	\$8,000.00	
Teacher Conference Meals	\$500.00	Donations
Cherry Dale	\$10,000.00	Gross receipts from fundraiser
Chill on the Hill	\$300.00	
Student Travel	\$500.00	
Staff Appreciation Week	\$1,500.00	Donations - pass through
8th Grade Party	\$500.00	Donations
Misc. Income	\$150.00	Donations
Total Planned Income:	\$23,850.00	

Expenses

Events & Fundraisers		
Spirit Wear	\$2,000.00	Additional orders to maintain inventory
Color Run	\$1,500.00	DJ, supplies
Chill on the Hill	\$700.00	
Cherry Dale	\$5,000.00	
Student Travel	\$500.00	
Catapult Day	\$500.00	Food, supplies, photocopy
8th Grade Party	\$2,500.00	Supplies, food, drinks, prizes, DJ & Inflatables (partly funded by donations)
Student Recognition		
Pride Cards	\$200.00	
Honors Awards	\$1,500.00	Awards & Certificates
WEB Support	\$550.00	T-shirts, training
Student of the Month	\$750.00	Prizes & breakfasts
Student Allocation	\$3,800.00	\$4 per student
Staff Recognition		
Staff Appreciation Week	\$1,500.00	Gifts (partly funded by parent donations)
Teacher Conference Meals	\$500.00	Meals and/or snacks & drinks
Enrichment		
Counselors Donation	\$500.00	Emergency funds for students
Assemblies & Speakers	\$1,200.00	
Other Enrichment	\$0.00	We didn't do anything in 2020-2021 due to lack of fundraising
PTO Operations		
Liability Insurance	\$175.00	Non-Profit Liability Insurance
Banking	\$100.00	Banking fees & checks
Supplies	\$100.00	Envelopes, stamps, etc.
Miscellaneous	\$50.00	
State Incorp Filing Fee	\$20.00	Annual expense
Website	\$165.00	Website annual fee
Total Budgeted Expenses:	\$23,810.00	
TOTAL INCOME - TOTAL EXPENSES =	\$40.00	

Ending Checkbook Balance	\$9,505.96	Per By-laws we must carry-over at least \$500 to next year
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