

Edison PTO meeting via zoom
Wednesday, April 19, 2023
12:00 [zoom](#)

- 1) Call to order (Peg)

- 2) Approval of minutes from February 15 meeting (Peg)

- 3) Principal's Report (Principal Blume)

- 4) Treasurer's Report (Kristina)

- 5) Spirit wear sales (Angela)

- 6) Open PTO position**
 - a) **Co-President:** Partners with Peg Preston (co-president) to run monthly meetings, write ECHO articles, plan student/teacher conference meals, provide support during CATapult Day, PTO fundraiser, and other activities during the year.
 - b) **Secretary:** Takes minutes for the monthly meetings, keeps an accurate account of procedures, updates the PTO website, and offers support during annual PTO activities.
 - c) **Treasurer:** Has custody of the Edison Middle School PTO funds; keeps a full and accurate account of receipts and expenditures and in accordance with the budget adopted makes payments and expenditures. The Treasurer is responsible for the maintenance of such books by the Internal Revenue Code. This position also offers support during annual PTO activities.

Open PTO Coordinator Positions for 2023-24

 - d) **Color Run Co-Coordinator:** Partners with LeAnn Minister (co-coordinator) to plan and implement the PTO's annual Color Run fundraising event. Working with the PTO board and Edison staff, this position involves recruiting volunteers, managing communications, and coordinating logistics for the event.
 - e) **Spirit Wear Co-Coordinator:** Partners with Angela Gosch (co-coordinator) to select Spirit Wear designs and items. They also run the in-person Spirit Wear store and coordinate orders for the online Spirit Wear store.

- 7) Teacher appreciation week (May 8-12)

a) Suggestions/ideas

8) 8th Grade Celebration (last day of school)

9) Last PTO meeting of school year: May 17 at 12:00 pm

10) Adjourn Meeting (Peg)