

**Proposed Budget Worksheet**

**Edison Middle School PTO**

BUDGET PLANNING FOR YEAR:

**July 1, 2020 - June 30, 2021**

PREPARED BY:

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DATE:

**9/16/2020**

**PROPOSED  
BUDGET**

**NOTES**

Opening Checkbook Balance

\$10,623.55

Checkbook balance at the beginning of fiscal year (07/01/20 )

**Income**

Donations	\$5,500.00	Very important we have the donations due to the lack of fundraisir
Spirit Wear	\$2,000.00	Profit off the sales, money goes through the website. And sales of
Color Run	\$0.00	Gross receipts from fundraiser (excluding online subscription)
Teacher Conference Meals	\$500.00	Donations
Cherry Dale	\$0.00	Gross receipts from fundraiser
Chill on the Hill	\$0.00	No longer happening
Student Travel	\$0.00	No travel this year.
Staff Appreciation Week	\$400.00	Donations
8th Grade Party	\$0.00	Donations - No party in 2021
Misc. Income	\$0.00	Donations
<b>Total Planned Income:</b>	<b>\$8,400.00</b>	

**Expenses**

<b>Events &amp; Fundraisers</b>		
Spirit Wear	\$500.00	Additional orders to maintain inventory
Color Run	\$0.00	DJ, supplies & prizes
The Chip Shoppe	\$0.00	45% of Gross Income plus supplies
Chill on the Hill	\$0.00	No longer happening
Student Travel	\$0.00	No travel this year
Catapult Day	\$500.00	Food, supplies, photocopy
8th Grade Party	\$0.00	Supplies, food, drinks, prizes, DJ & Inflatables (partly funded by dor
<b>Student Recognition</b>		
Pride Cards	\$0.00	Inventory still sufficient
Honors Awards	\$1,900.00	Awards & Certificates
WEB Support	\$550.00	T-shirts, training
Student of the Month	\$375.00	Prizes & breakfasts
Student Allocation	\$2,711.25	\$2.25 per student
<b>Staff Recognition</b>		
Staff Appreciation Week	\$850.00	Gifts (partly funded by parent donations)
Teacher Conference Meals	\$1,000.00	Meals and/or snacks & drinks
<b>Enrichment</b>		
Counselors Donation	\$500.00	Emergency funds for students
Assemblies & Speakers	\$0.00	
Other Enrichment	\$0.00	
<b>PTO Operations</b>		
Liability Insurance	\$175.00	Non-Profit Liability Insurance
Banking	\$50.00	Banking fees & checks
Supplies	\$100.00	Envelopes, stamps, etc.
Miscellaneous	\$50.00	
State Incorp Filing Fee	\$10.00	Annual expense
Website	\$165.00	Website annual fee
<b>Total Budgeted Expenses:</b>	<b>\$9,436.25</b>	
<b>TOTAL INCOME - TOTAL EXPENSES =</b>	<b>-\$1,036.25</b>	Includes \$3,000 carryover expense from 2018-19 year for murals

Ending Checkbook Balance

\$9,587.30

Per By-laws we must carry-over at least \$500 to next year