

Proposed Budget Worksheet

Edison Middle School PTO

BUDGET PLANNING FOR YEAR:	July 1, 2022 - June 30, 2023
PREPARED BY:	Kristina Sipma
DATE:	9/21/2022

**PROPOSED
BUDGET NOTES**

Opening Checkbook Balance	\$13,754.15	Checkbook balance at the beginning of fiscal year (07/01/22)
---------------------------	-------------	--

Income

Donations	\$600.00	
Spirit Wear	\$5,000.00	Profit off the sales, money goes through the website.
Color Run	\$10,000.00	New company, only fundraiser
Teacher Conference Meals	\$1,000.00	Donations
Cherry Dale	\$0.00	Not doing catalog sales this year
Student Travel	\$500.00	
Staff Appreciation Week	\$500.00	Donations - pass through
Book Fair	\$1,500.00	
8th Grade Party	\$0.00	Donations
Misc. Income	\$150.00	Donations
Total Planned Income:	\$19,250.00	

Expenses

Events & Fundraisers		
Spirit Wear	\$3,750.00	Additional orders to maintain inventory
Color Run	\$3,000.00	DJ, supplies
Cherry Dale	\$0.00	Not doing catalog sales this year
Student Travel	\$500.00	
Catapult Day	\$500.00	Food, supplies, photocopy
8th Grade Party	\$0.00	School planned it last year
Book Fair	\$1,500.00	Pass through
Student Recognition		
Pride Cards/PBIS	\$1,000.00	
Honors Awards	\$1,500.00	Awards & Certificates
WEB Support	\$550.00	T-shirts, training
Student of the Month	\$750.00	Prizes & breakfasts
Student Allocation	\$3,680.00	\$4 per student
Staff Recognition		
Staff Appreciation Week	\$1,500.00	Gifts (partly funded by parent donations)
Teacher Conference Meals	\$500.00	Meals and/or snacks & drinks
Enrichment		
Counselors Donation	\$500.00	Emergency funds for students
Assemblies & Speakers	\$1,200.00	
Other Enrichment	\$3,000.00	PBIS
PTO Operations		
Liability Insurance	\$175.00	Non-Profit Liability Insurance
Banking	\$100.00	Banking fees & checks
Supplies	\$100.00	Envelopes, stamps, etc.
Miscellaneous	\$50.00	
State Incorp Filing Fee	\$20.00	Annual expense
Website	\$200.00	Website annual fee
Total Budgeted Expenses:	\$24,075.00	
TOTAL INCOME - TOTAL EXPENSES =	-\$4,825.00	

Ending Checkbook Balance	\$8,929.15	Per By-laws we must carry-over at least \$500 to next year
--------------------------	------------	--